



KANE COUNTY AUDITOR'S OFFICE
A U D I T W A T C H

JANUARY 2011 ISSUE

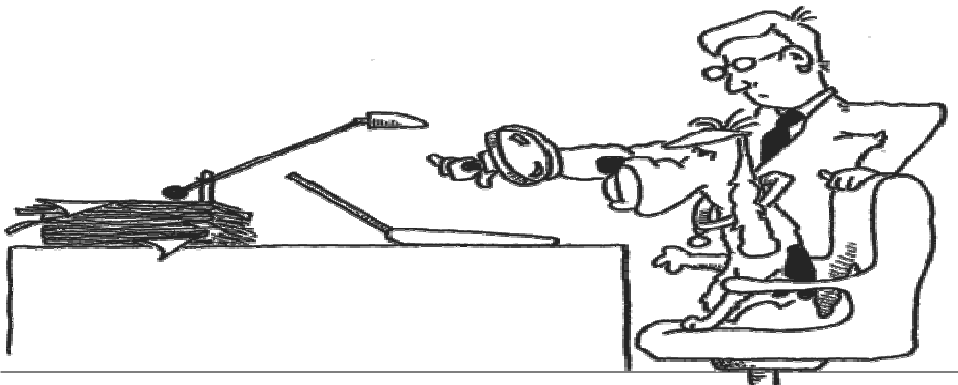
Audit Watch is a report issued by the Auditor's Office which contains information of interest to county officials and board members. This issue for the First month of the Fiscal Year 2011 is a supplement to the December 31, 2010 financial information prepared and issued by the Finance Department. As of December 31, 2010 county offices and departments would be at 8% of their budgeted expenditures. Allowing for a 3% threshold, the offices and departments listed on the second page of this newsletter are at or over 11% of budget expenditures.

* Details pertaining to significant expenditures can be obtained from the Finance Department.

SEE PAGE TWO FOR COMPLETE LIST

NEWS AND VIEWS

Orientation of the Auditor's Office is available to new board members. Please contact Michele (25915) for an appointment.



**SPECIAL POINTS
OF INTEREST:**

- *Next AP payment cycle date is 02/08/2011*
- *Next Payroll Date is 02/04/2011*
- *Remember to print Master Card statements the Monday before the next AP payment cycle.*
- *Please put a note on PEV's for address change.*
- *PEV's are for employees only and not Contract Employees.*
- *All payables, including PEVs are due at 12:00 pm on the Tuesday before the AP payment cycle due date.*

EXPENDITURES:

12-31-10

12-31-10

	12-31-10	12-31-10
INFORMATION TECHNOLOGY	13%	6%
REGIONAL OFFICE OF EDUCATION	11%	11%
ADULT JUSTICE FACILITY DEBT SERVICE	73% (2)	71%
COMMUNICATION TECHNOLOGY	55%	36%
OPERATIONAL SUPPORT	34%	65%
INSURANCE LIABILITY—SAO	14%	28%
RIVERBOAT	42%	42%
PUBLIC SAFETY SALES TAX	32%	58%
PROBATION SERVICES	15%	17%
COUNTY BRIDGE	43% (1)	0%
MOTOR FUEL TAX	60% (1)	29%
COUNTY HIGHWAY MATCHING FUND	98% (1)	0%
TRANSPORTATION SALES TAX	58% (1)	57%
CDBG	40%	9%
CAPITAL IMPROVEMENT BOND CONST.	55%	0%
SOUTHWEST IMPACT FEES	139% (1)	0%
CAPITAL IMPROVEMENT BOND DEBT SERVICE	96% (2)	95%
MFT BOND DEBT SERVICE	79% (2)	77%
TRANSIT SALES TAX DEBT SERVICE	94% (2)	0%
ENTERPRISE SURCHARGE	56%	58%

(1) PRIMARILY OR ENTIRELY DUE TO ENCUMBRANCES

(2) BOND PAYMENTS DURING DECEMBER

THE ABOVE FINANCIAL INFORMATION IS **UNAUDITED**

BUDGET ADVISORY GROUP

Finance Committee Chairman Jim Mitchell has appointed an advisory group consisting of Cheryl Pattelli (Finance Director), David Rickert (Treasurer) and William Keck (Auditor). All three members of the advisory group are CPAs and County Officials. They have been asked to develop written suggestions for budget preparation, budget management guidelines and criteria for supplemental appropriations. At Our initial meeting, we agreed upon recommendations which will be submitted to the Finance Committee.

THOUGHT FOR THE DAY



OTHER REMINDERS



Original invoice
smaller than 8 ½ x11
must be affixed by tape
to an 8½ x 11 scrap
paper. **NO STAPLES!**

Payroll checks will be
released to payroll co-
ordinators or their des-
ignee. Authorized per-
sons must be on file
with the Auditor's of-
fice.

Direct deposit is
available and we en-
courage it's use. Con-
tact the Payroll Depart-
ment for payroll checks
and the Finance De-
partment for PEV reim-
bursements.

Don't forget — We are
tax exempt.

Tax exempt certificates
are good until 2015. if
you need a copy they
are available through
this office and on the
intranet

Original vendor in-
voices must be submit-
ted for payment which
includes (1) Highlight of
the vendor name and
amount and (2) Account
number string and batch
numbers.

The Watch Dogs:

Bill Keck

John Harahan

Michele Matuszak

